

CITY COUNCIL MEETING

MUNICIPAL COMPLEX, EILEEN DONDERO FOLEY COUNCIL CHAMBERS, PORTSMOUTH, NH
DATE: MONDAY, DECEMBER 2, 2024 TIME: 7:00PM

Members of the public also have the option to join the meeting over Zoom, a unique meeting ID and password will be provided once you register. To register, click on the link below or copy and paste this into your web browser

https://us06web.zoom.us/webinar/register/WN_S8EXJcn6RI-FbjhkIHV8Ow

AGENDA

- I. WORK SESSION
- II. PUBLIC DIALOGUE SESSION [when applicable – every other regularly scheduled meeting] – **N/A**
- III. CALL TO ORDER [7:00 p.m. or thereafter]
- IV. ROLL CALL
- V. INVOCATION
- VI. PLEDGE OF ALLEGIANCE

- VII. ACCEPTANCE OF MINUTES *(There are no minutes on for acceptance this evening)*

- VIII. RECOGNITIONS AND VOLUNTEER COMMITTEE REPORTS

- IX. PUBLIC COMMENT SESSION *(This session shall not exceed 45 minutes) – (participation may be in person or via Zoom)*

- X. PUBLIC HEARING AND VOTE ON ORDINANCES AND/OR RESOLUTIONS

Extension of Public Hearing of the Capital Improvement Plan (CIP):

- A. CAPITAL IMPROVEMENT PLAN (CIP) FY 2026-2031
 - **PRESENTATION** *(Presentation was held at the November 12, 2024 Work Session)*
 - **CITY COUNCIL QUESTIONS**
 - **PUBLIC HEARING SPEAKERS**
 - **ADDITIONAL COUNCIL QUESTIONS AND DELIBERATIONS**

(Sample motion – move to adopt the Capital Improvement Plan for FY2026-2031)

Third and Final Reading of Ordinance:

- B. Third and Final Reading of Ordinance amendment to Chapter 1, Article V, Purchasing Procedures, Sections 1.500-1.504 to be deleted in its entirety and replaced with a new Article V, retitled Procurement Procedures, inclusive of new Sections 1.500-1.504
(Sample motion – move to pass third and final reading of the ordinance as presented)

XI. CITY MANAGER'S ITEMS WHICH REQUIRE ACTION

A. CITY MANAGER CONARD

City Manager's Items Which Require Action:

1. Lease Agreement with Community Day Care Center, Inc. D/B/A Seacoast Community School at Community Campus
2. *Request for Public Hearing to Authorize Loan and Acceptance of Grant for Sludge Minimization and PFAS Destruction Pilot
3. Roll Call Vote for Bonding Authorization Adopted November 18, 2024
4. *Authorization to Disburse Monies for Peirce Island Public Art

XII. CONSENT AGENDA

- A. Request from Michelle Corgan of Bell Farm Shops LLC., DBA Perch + Petal to install a Projecting Sign at 105 Daniel Street (***Anticipated action – move to approve the aforementioned Projecting Sign License as recommended by the Planning & Sustainability Director, and further, authorize the City Manager to execute the License Agreement for this request***)

Planning Director's Stipulations:

- ***The license shall be approved by the Legal Department as to content and form;***
- ***Any removal or relocation of projecting sign, for any reason, shall be done at no cost to the City; and***
- ***Any disturbance of a sidewalk, street or other public infrastructure resulting from the installation, relocation or removal of the projecting sign, for any reason shall be restored at no cost to the City and shall be subject to review and acceptance by the Department of Public Works***

XIII. PRESENTATIONS AND WRITTEN COMMUNICATIONS

- A. Email Correspondence (***Sample motion – move to accept and place on file***)
- B. Request from Valerie Rochon, Managing Director, Portsmouth NH 400th, Inc., to Establish Two New City Trusts (***Sample motion – move to authorize the City to enter into the Declaration of Trust Reserve for Portsmouth Settlement Anniversaries and Declaration of Trust 400th Anniversary Education and Public Art Trust with Portsmouth NH 400th Inc. (PNH400) and the Trustees of Trust Funds, as presented; to accept the proposed donations of \$30,000.00 and \$100,000.00 to those trusts, respectively; to accept such additional funds as may be contributed by PNH400; and to authorize the City Manager to execute the trust documents on behalf of the City***)

- C. Disbursement of funds from the Portsmouth 400th Anniversary Trust to the Portsmouth NH 400th Inc. (***Sample motion – move to authorize the Trustees of Trust Funds to release the remaining funds in the City of Portsmouth 400th Anniversary Trust to the Portsmouth NH 400th Inc. charitable organization as reimbursement for the final eligible amounts spent by that organization as represented in the November 26, 2024 communication from Valerie Rochon, Managing Director***)

XIV. MAYOR McEACHERN

1. *Appointment to be Voted:
 - Reappointment of Philip Cohen to the Economic Development Commission
 - Appointment of Ethan Underhill to the Board of Library Trustees
 - Appointment of Jane Mitchell-Pate to the Parking & Traffic Safety Committee
 - Appointment of Colleen Spear to the Sustainability Committee
 - Appointment of Maxson Ward to the Sustainability Committee
 - Appointment of Scott McDermott to the Trees and Public Greenery Committee
 - Reappointment of Beth Margeson to the Zoning Board of Adjustment
2. *Establish Municipal Building Blue Ribbon Committee (***Sample motion – move to dissolve the current Community Policing Facility Working Group and move to establish a Municipal Building Blue Ribbon Committee at the December 16, 2024 City Council meeting***)

XV. CITY COUNCIL MEMBERS

A. ASSISTANT MAYOR KELLEY & COUNCILOR TABOR

1. *Sherburne developer proposals: discussion and next steps

B. COUNCILOR COOK

1. *Arts Overlay District (***Sample motion – move to request that the Planning Board, Planning Staff, and Legal Department work together to draft an Arts Overlay District to be included in our zoning code, with incentives for artist live/work space, studio space, gallery space, and/or nonprofit arts and cultural organizational space, to be initially applied to the CD4-W zone in the West End Area as part of the Master Planning process***)
2. *Shuttle Loop/Micro-transit Study (***Sample motion – move to include the Shuttle Loop/Micro-transit Study recommended by the Sustainability Committee and included as part of the Climate Action Plan in the CIP budget for funding in FY2026***)

C. COUNCILOR DENTON

1. *Fleet Decarbonization Plan (***Sample motion – move to add \$50,000.00 in General Funds to the FY26 Capital Improvement Plan for a Fleet Decarbonization Plan***)
2. *Citywide Tree and Public Greenery Program (***Sample motion – move to increase the \$20,000.00 to \$100,000.00 in annual General Funds for BI-04-PW-36: Citywide Tree and Public Greenery Program in the FY26 Capital Improvement Plan***)

D. COUNCILOR BAGLEY

1. *I-95 Median Speed Enforcement (***Sample motion – move to request the City Council and Mayor to send a letter to the Governor urging the continuation of increased and highly visible speed enforcement on I-95 until median barriers are installed***)

XVI. APPROVAL OF GRANTS/DONATIONS

- A. Acceptance of Donation to the Department of Public Works for the construction of a pump track - \$5,000.00 (***Sample motion – move to approve and accept the \$5,000.00 donation to the Department of Public Works from the NH Charitable Foundation’s Altus Engineering Charitable Fund for the construction of a pump track***)
- B. Acceptance of Donation to the Department of Public Works for the construction of a pump track - \$5,000.00 (***Sample motion – move to approve and accept the \$5,000.00 donation to the Department of Public Works from Neal Ouellett and Darlene Furbush Ouellett for the construction of a pump track***)
- C. Acceptance of Donation to the Department of Public Works for the labor and materials for the construction of a pump track - \$10,000.00 (***Sample motion – move to approve and accept the \$10,000.00 donation to the Department of Public Works from the Severino Trucking Co., Inc. for labor and materials for the construction of a pump track***)
- D. Acceptance of Violence Against Women Act Grant, as Amended - \$25,025.00 (***Sample motion – move to approve and accept the Violence Against Women Act Grant, as amended***)

XVII. CITY MANAGER’S INFORMATIONAL ITEMS

1. Report Back on Sherburne Property Process as Requested at the November 18, 2024 City Council Meeting

XVIII. MISCELLANEOUS BUSINESS INCLUDING BUSINESS REMAINING UNFINISHED AT PREVIOUS MEETING

XIX. ADJOURNMENT [at 10:30 p.m. or earlier]

**Indicates verbal report*

**KELLI L. BARNABY, MMC/CNHMC
CITY CLERK**